



भारत सरकार
भारत सरकार

GOVERNMENT OF INDIA

कौशल विकास एवं उद्यमिता मंत्रालय

MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

क्षेत्रीय कौशल विकास एवं उद्यमिता निदेशालय

REGIONAL DIRECTORATE OF SKILL DEVELOPMENT & ENTREPRENEURSHIP

SION, MUMBAI-400 022 सायन, मुंबई-४०० ०२२

No: NSTIM.11025/2/2013/Adm/ 74

Dated: 18.01.2022

OFFICE ORDER

Ref: MSDE Letter No. DGT-Z-11012/2/2021-DGT-DIR(CFIs) dated 03.01.2022

In supersession to earlier orders an "Internal Complaint Committee" with following members is reconstituted to ensure safe working spaces for women and to build an enabling environment that respects women's right of equality of status and opportunity in line "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

The word "Sexual Harassment" includes **unwelcome sexually determined behaviour, whether directly or otherwise such as-**

1. **Physical contact and advance**
2. **Demand or request for sexual favours**
3. **Sexually coloured remarks**
4. **Showing any pornography**
5. **Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.**

Any complaint from staff, girl trainees and apprentices etc. in respect of above nature should be lodged in "Sexual Harassment Electronics-Box (SHE-Box), an Online Complaint Management System which can be accessed vide link: <http://www.shebox.nic.in> which will be redirected to the Internal Complaint Committee constituted as below to inquire the details of complaint.

- | | |
|-------------------------------|--------------------------------|
| 1. Smt. Parinita R. Uke, ADT | : Chairperson(Mob: 8097594915) |
| 2. Shri Rohan R. Patil, AD | : Member (Mob: 8626099070) |
| 3. Shri A. Chandrashekar, AD | : Member (Mob: 8861760019) |
| 4. Smt. Kalpana K. Mestry, TO | : Member (Mob: 8104659788) |
| 5. Smt. Varsha V. Paste, TO | : Member (Mob: 9900230579) |

The Internal Complaint Committee is required to initiate inquiry as prescribed under Section-11 of the Sexual Harassment of Women at Workplace as per DOPT OM No.11013/2/2014-Estt. (A-III) dated 16th July, 2015 by calling upon the complainant to provide detailed complaint along with all the relevant evidences (documentary or otherwise).

The Committee will submit reports to the undersigned regarding complaint received and redressal made thereupon to ensure time bound treatment of complaints.

(C.S. MURTHY)
REGIONAL DIRECTOR

PTO

Copy to:

1. Smt. Parinita R. Uke, A.D.T., RDSDE, Mumbai
2. Shri Rohan R. Patil, AD, RDSDE, Mumbai
3. Shri A. Chandrashekar, AD, NSTI, Mumbai
4. Smt. Kalpana K. Mestry, T.O., RDSDE, Mumbai
5. Smt. Varsha V. Paste, T.O., NSTI(W), Mumbai.
6. Shri Raju Kannam, Deputy Director/HOO, NSTI, Mumbai
7. Notice Boards of all offices under RDSDE, Maharashtra/Hostel(s)/ Mess etc.
8. PA to Regional Director, RDSDE/NSTI, Mumbai.
9. Office Order File.

(S. MURTHY)
REGIONAL DIRECTOR