

भारत सरकार/ Government of India

कौशल विकास और उद्यमशीलता मंत्रालय / Ministry of Skill Development and Entrepreneurship

प्रशिक्षण महानिदेशालय / Directorate General of Training

क्षेत्रीय कौशल विकास और उद्यमशीलता निदेशालयमहाराष्ट्र

Regional Directorate of Skill Development and Entrepreneurship Maharashtra

वी. एन. पूरव मार्ग, आर.डी.एस.डी.ई. परिसर, चूनाघट्टी ((पूर्व), सायन, मुंबई- 400 022

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No: RDSDEM/D-31011/18022/Adm-II/ 1128

Dated: 20.10.2023

OFFICE ORDER

Ref: MSDE Letter No.DGT-Z-11012/2/2021-DGT-DIR(CFIs) dated 03.01.2022

In supersession to earlier orders, an "Internal Complaint Committee" with following members is reconstituted to ensure safe working spaces for women and to build an enabling environment that respects women's right of equality of status and opportunity in line "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

The word "Sexual Harassment" includes unwelcome sexually determined behaviour, whether directly or otherwise such as-

1. Physical contact and advance
2. Demand or request for sexual favours
3. Sexually coloured remarks
4. Showing any pornography
5. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

Any complaint from staff, girl trainees and apprentices etc. in respect of above nature should be lodged in "Sexual Harassment Electronics-Box(SHE Box), an Online Complaint Management System which can be accessed vide link: <http://www.shebox.nic.in> which will be redirected to the Internal Complaint Committee constituted as below to inquire the details of complaint.

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|-------------------------------|---------------------------------|
| 1. Smt. Archana Singh, ADT | : Chairperson (Mob: 9999115347) |
| 2. Smt. Parinita Uke, ADT | : Member (Mob: 8097594915) |
| 3. Shri S.S. Sonavane, AD | : Member (Mob: 7021780287) |
| 4. Smt. Kalpana Mestry, TO | : Member (Mob: 8104659788) |
| 5. Shri Shailendra Gordey, TO | : Member (Mob: 9782559924) |
| 6. Ms. Seema Chokse, TO | : Member (Mob: 9082743449) |
| 7. Ms. Preeti, TO | : Member (Mob: 9029990081) |

The Internal Complaint Committee is required to initiate inquiry as prescribed under Section-11 of the Sexual Harassment of Women at Workplace as per DOPT OM No.11013/2/2014-Estt(A.III) dated 16.07.2015 calling upon complainant to provide detailed complaint along with all the relevant evidences (documentary or otherwise).

The Committee will submit reports to the undersigned regarding complaint received and redressal made thereupon to ensure time bound treatment of complaints.



(C.S. MURTHY)
REGIONAL DIRECTOR

Copy to:

1. Smt. Archana Singh, ADT, NSTI(W), Mumbai
2. Smt. Parinita Uke, ADT, NSTI(W), Mumbai
3. Shri S.S. Sonavane, AD, NSTI(G), Mumbai
4. Smt. Kalpana K. Mestry, TO, RDSDE, Mumbai
5. Shri Shailendra Gordey, TO, NSTI(W), Mumbai
6. Ms. Seema Chokse, TO, NSTI(W), Mumbai
7. Ms. Preeti, TO, NSTI(W), Mumbai.
8. The Joint Director/HoO, NSTI(G), Mumbai
9. Notice Boards of all under RDSDE, Maharashtra/Hostel(s) etc.
10. Office Order File.